



**Huston Wells**

*Franklin County Judge/Executive*

**Jennifer Wilson**

*Deputy County Judge/Executive*

## FREQUENTLY ASKED QUESTIONS

### **What's the process for licensing my business?**

Getting your business ABC licensed in Franklin County involves 5 main steps:

1. Download and complete the State licensing application.
2. Schedule and complete your Responsible Beverage Server Training for yourself and your employees
3. Submit your complete application and documentation of RBST to the County for local approval.
4. Submit your complete (local ABC approved) application to KY ABC for State approval.
5. Visit the Franklin County Clerk's Office at 315 W Main Street Frankfort KY to purchase and receive your Franklin County ABC license(s)

*Note: Your business will also need a County or City business license depending on its location within Franklin County*

### **If I purchase an existing business with an active license can I use the existing license or do I have to obtain my own?**

You will need to obtain your own license; licenses cannot be transferred from one owner to the other. It may be possible to get a "transitional license" from KY ABC until you get fully licensed. Contact KY ABC for details.

### **Do I need a license for a special civic event that has alcohol sales?**

Yes. The County and the State will issue a Special Temporary License for your event.

### **When does my Franklin County ABC License expire/ need to be renewed?**

Franklin County's licenses are issued beginning in June of every year and run until the end of the following May when they need to be renewed or they will expire.

### **Are alcohol sales allowed on Election Day?**

Yes; In the Unincorporated portions of Franklin County. Within, the City of Frankfort, please contact the City of Frankfort.

### **Is it legal to sell alcohol on Sundays in Franklin County?**

Only establishments which have dining facilities with a minimum seating capacity of one hundred (100) people at table and receive at least fifty percent (50%) or more of their gross annual income from the dining facilities from the sale of food may apply for a Special Sunday Retail Drink license. The Special Sunday Retail Drink License permits these establishments to sell on Sunday from 1:00 pm until 12:00 midnight.

**My Business is within the City of Frankfort, do I need a Franklin County ABC license as well?**

Yes, The City of Frankfort is within Franklin County so you will need to have both licenses.

**Where can I find Responsible Beverage Server Training Courses to take?**

KY ABC offers S.T.A.R training courses in various locations around the state with private classes available for groups of 15 or more. Contact KY ABC for more info or visit their webpage (<http://abc.ky.gov/Pages/star.aspx>). Many food service and other companies also offer RBST courses that may meet the requirements of the County's RBST ordinance.